

Northern Lights Library Network Governing Board

Minutes

August 15, 2009
10:00 AM – 1:00 PM
Graystone Hotel
Detroit Lakes, MN

Present: Paul Bursik, Joyce Kalbakdalen, Lina Belar, Erin Smith (for Walt Dunlap), Stan Iverson, Erika Rux, Gay Galles, Ruth Holmgren.

Also present: Ruth Solie, Deb Keena

Absent: Walt Dunlap, Tom Peterson

1. Meeting was called to order by President Paul Bursik at 10:05 AM.
2. Introduction of new Board members and new officers: Ruth Holmgren is the newest member of the NLLN Governing Board. She represents the Viking Library System. Officers elected in June were recognized: Paul Bursik, President; Walter Dunlap, Vice President; Joyce Kalbakdalen, Treasurer; Erika Rux, Secretary.
3. Agenda was adopted as presented. Iverson/Belar MCU
4. Minutes from the 6-20-09 meeting were approved as presented. Kalbakdalen/Belar MCU
5. Summary of the FY09 Financial activity provided by Ruth.
 - A. June 2009/End of FY09 financial documents were approved as presented. Kalbakdalen/Galles MCU
 - B. July 2009 (FY2010) financial documents were approved as presented. Kalbakdalen/Iverson MCU
6. Old Business;
 - A. Director's report: The Director reviewed her report of Aug 15, 2009, which included a summary of NLLN activities and accomplishments for FY2009. This document will be the basis of the "Report of Accomplishments" submitted to the state for our FY2009 Operating Grant. The Report of Accomplishments for FY2009 was discussed and approved. Iverson/Belar MCU
 - B. Audit/990: Field work for the audit went well; the audit report and the 990 Tax return will be presented by Eide Bailly at the October NLLN Governing Board meeting.
 - C. MN Book Awards: Approximately 1200 extra books nominated for the 2009 Minnesota Book Awards were distributed to Regional Public Library systems. These were donated to NLLN by the St Paul Friends of the Library, sponsors of the MBA, for distribution in our region.

- D. North Star Library Consortium: The Consortium continues to grow and benefit many libraries. Currently at 150 member libraries; we will be meeting with Follett representatives to discuss products, future of the Consortium agreements, and related matters.
 - E. Financial procedures: Joyce (Board treasurer) and Ruth will update the NLLN Financial Procedures manual before the October GB meeting.
7. New Business:
- A. Adoption of meeting dates: Meeting schedule for FY2010 was adopted. Kalbakdalen/Holmgren MCU.
 - B. Review of FY10 plans: Ruth reviewed the goals of the NLLN Strategic Plan and how those goals will be achieved in the coming year. Board made suggestions and comments. Ruth will continue to watch for future opportunities and will act on those that will benefit area libraries and their users. Also will continue to communicate with constituents through web page, blog, etc.
 - C. PERA: PERA has program that allows flexibility in transitioning to retirement; the board will continue to discuss additional staff with this as a consideration.
 - D. Nomination of Joan Larson for MLA Distinguished Achievement Award: Board moved to nominate Joan Larson for MLA Distinguished Achievement Award. Kalbakdalen/Belar MCU

8. Adjourned

Next meeting October 17, 2009. Graystone Hotel, Detroit Lakes, MN

Erika Rux, Secretary