

MINUTES
Northern Lights Library Network
Governing Board Meeting
December 12, 2015
Livingston Lord Library
Faculty Development Center
Conference Room 125
Minnesota State University Moorhead

Present: President, Wayne Ingersoll; Vice President, Richard Anderson; Treasurer, Carol Sibley; Secretary, Charlie Lindberg; Board members: Adell Bridgeford, Ruth Holmgren, Glenn Heinecke, Jenna Kahly, Mari Dailey; and Kathy Enger

Absent: Terri Darco, Tony DeSanto, Tammy Thomasson-Erhart

1. Call to Order 10:00

2. Approve Agenda

Motion to approve the agenda: Richard, Ruth MCU

3. Approve minutes from October 17, 2015 meeting

On file.

4. Approve and review financial statements from October and November, 2015.

Motion to approve the financial report: Mari, Carol MCU

5. Question as to amount of reserve fund

Wayne Ingersoll congratulated the Director for rearranging the sequence in which CDs will become due, which will assure the board that funds will be available as needed. He also questioned whether we have too much money in the reserve fund. After discussion, it was decided to survey other multitypes to see how they handle this issue. Kathy will report at the next regular board meeting.

6. Review of credit card statements and travel reimbursement forms

Board members reviewed this information and signed off on each report.

7. Old Business – full FY15 Report of Results is on the NLLN.org site

a. Educational Support

The amount budgeted for 2015-16 has nearly been expended and the needs for Spotlight on Books are not known. The potential shortfall in funding will be discussed at the next board meeting.

b. Maamigin Achigazo and Holiday Christmas Drive at White Earth

Carol Sibley has worked with MSUM to donate a large number of bookends to the new White Earth library. She donated books for the Christmas gift drive and other board members donated also. The board as an organization donated an iPad.

c. Poets Across Minnesota

This program is part of the Minnesota Literacy Initiative. A program is scheduled for the Hallock school library on Dec. 18.

d. Beads on a String

Dennis Warner will be going to Kensington and Elbow Lake and had been in Solway and Osakis earlier. NLLN supports his efforts and provides five books for each library he visits.

e. Train the Trainers

An Unworkshop led by Laurie Conzemius was held in Park Rapids on November 7th.

f. Destiny

Gloria Collyard, Media Specialist at Red Lake Middle School, held a Destiny workshop on November 14 at MSUM.

8. New Business

a. Library Luncheon with Legislators

The third annual luncheon will take place on Saturday, Feb. 13 from 11:30 a.m. to 1 p.m. in Room 203 of Comstock Memorial Union.

b. Absent Narratives

MSUM and the Moorhead Public Schools in conjunction with the Minnesota Humanities Center will be recording statements from local people telling their stories. They plan to create a school curriculum to make use of this information. Three NLLN interns have volunteered to help to put links to this project on the NLLN web site.

A motion was made to allow these regional resources to be linked to the NLLN web site in anticipation that they will eventually migrate to the Minnesota Humanities Center web site. Ruth, Richard MCU

c. Planetarium Activities

The MSUM Planetarium is interested in inviting public school classes to visit the planetarium and providing Scholastic materials related to the solar system to students.

d. NLLN Interns

Four interns have signed up for this semester. Two are starting now to explore ideas related to the library of the future. A film studies intern and a design intern will work on the Absent Narratives initiative and also the planetarium activities.

e. Presentation to the Minnesota School Board Association's 2016 Leadership Conference

Kathy Enger and Moorhead School Board member, Mark Altenberg, will present a research document, *Skills for Student Success in the Electronic Age*, at the Leadership Conference in room 200J in the Minneapolis Conventions Center on Thursday, January 14th at 3:45 p.m.

9. Board Members Report on Regional and Local Activities

a. Glenn Heineke (media specialist rep) – grades 5 and 6 are doing research projects; gr. 3 is using Destiny to look up books on a topic; there will be a RIF giveaway – all students in K-6 receive two free books per year; students are learning to use Google docs and slides.

b. Ruth Holmgren (Viking rep) – Fergus Falls sponsors an adult game night and has new carpet in one meeting room; they are adding to current nonfiction; they

continue to be active in sponsoring the Baby Bundle program in which a donated quilt, a soft toy, a book, onesie, a donated knitted sweater, a library card application, and a book about reading to children is donated to the family of each new baby.

- c. **Jenna Kahly (Lake Agassiz rep)** – Lake Agassiz has a new mascot, an owl, and has a costume; libraries will be host sites for the summer lunch program; Moorhead has been awarded a Bremer grant to update a meeting room and has a cap and mitten tree – if you need one, take one.
- d. **Richard Anderson (Kitchigami rep)** – they have a new librarian and are making an effort to work with homeless people; a new bookmobile has been purchased to offer more services to rural areas; a library has requested to join their regional joint powers agreement
- e. **Carol Sibley (academic libraries rep)** – as a representative from MSUM, she is working with a group to determine Outstanding International Books.
- f. **Charlie Lindberg (Northwest rep)** – the Hallock librarian has several small Christmas trees decorated with ornaments that patrons can take to either buy a specified children’s book to donate or donate money to purchase the book; many new families were signed up for library cards during parent-teachers conferences at the Kittson Central and Tri-County schools; the NWRL Director has completed evaluations during which each employee set their goals for the year and indicated how headquarters could help them meet those goals; a new, bright red delivery van with the NW logo on it is now in service; since there may be up to six new board members in January, the director is planning to make a packet for each one and plans to meet with them before their first board meeting.

The next NLLN Governing Board meeting will be held at 10 a.m. on Saturday, February 13, 2016, in Room 203 of the Comstock Memorial Union on the Campus of Minnesota State University Moorhead.

The 3rd annual Library Luncheon with Legislators will follow the board meeting in the same room at 11:30 a.m.