

MINUTES
Northern Lights Library Network
Governing Board Meeting
February 13, 2016
Comstock Memorial Union
Room 203
Minnesota State University Moorhead

Present: President, Wayne Ingersoll; Vice President, Richard Anderson; Treasurer, Carol Sibley; Secretary, Charlie Lindberg; Board members: Adell Bridgeford, Ruth Holmgren, Mari Dailey; and Kathy Enger

Absent: Terri Darco, Tony DeSanto, Tammy Thomasson-Erhart, Glenn Heinecke, Jenna Kahly

1. Call to Order 10:00

2. Approve Agenda

Ruth, Adell MCU

3. Approve minutes from December 12, 2015 meeting

Richard, Charlie MCU

4. Approve and review financial statements from December 2015 and January 2016.

Motion to approve the financial report: Mari, Ruth MCU

5. Review of credit card statements and travel reimbursement forms

Board members reviewed this information and signed off on each report

6. Approve 990 Tax Exempt Form

Charlie, Ruth MCU

7. Review and approve 990 policy statements

Richard, Ruth MCU

8. Old Business

a. Budget support for Viking Library system

Line item: \$5000 per year for delivery and \$600 for bookmobile service to Campbell school

b. Library Luncheon for Legislators

Representative Ben Lien, Moorhead; Senator Kent Eken, Norman County, Clay; Representative Bud Nornes - Fergus Falls.

c. Tribal College Library Directors

White Earth Tribal College may ask for help to move their collection to a new library being constructed; Red Lake Tribal College may need summer assistance with cataloging.

d. Internships

NLLN will be served by three new interns; one task for them will be to research what library of the future may look like; one student intern will earn 3 credits;

another will earn one credit

e. MSBA presentation

Kathy presented the results of her research on the need for media specialists in schools to about 25 people at the Minnesota School Board Association convention in January; the skills brought to schools by media specialists include teaching information literacy and technology integration; library and information science skill development, including reading for pleasure and research; and teaching higher level critical thinking skills of analyzing, evaluating, synthesizing information.

f. Educational support

The budget for educational support for this year has been expended.

g. Poets Across Minnesota and Beads on One String

Both initiatives have been active this year.

h. IBBY Workshop

There will be many books to donate to school and during a MSUM workshop on June 6, 2016; 10-12 attendees will receive 14-15 books each.

9. New Business

a. Annual Meeting

Motion to discontinue holding an annual meeting: Richard, Ruth.

b. Laptop

Kathy purchased a new laptop for her use as Director.

c. NLLN Reserve Funding

After surveying other multitypes, NLLN will continue to maintain a prudent reserve and spend from it as determined by the board.

e. Ebook Minnesota

This is a new Minitex initiative in which local Minnesota books published by Minnesota publishers will be made available as eBooks for free throughout Minnesota; users will have to have a MN IP range.

f. Lake Agassiz and Northwest Support

The three year \$5000/year grant for each NW and Lake Agassiz to purchase eBooks will end this fiscal year. Kathy recommends that the board make these expenditures permanent budget items along with an extra \$3000 per years for NW to purchase the Tumble Book Library (electronic books for children preK – Grade 3.

Motion to add line items to the NLLN budget of \$5000 each for NW Regional Library System and Lake Agassiz Regional Library System for eBooks and line items for the Viking Library System of \$5000 for delivery and \$600 to provide bookmobile service to the Campbell school. A one year \$3000 grant will be provided to the Northwest Regional Library System to purchase the Tumble Book Library.
Charlie, Richard MCU

The April NLLN Governing Board meeting will be conducted online.