

**Northern Lights Library Network
Governing Board Meeting
February 17, 2018, 10:00 AM
Livingston Lord Library
Faculty Development Center
Conference Room 125
1104 7th Avenue South
Moorhead, Minnesota 56563**

Present: Adell Bridgeford, Hannah Buckland, Mari Dailey, Wayne Ingersoll, Reed Olson

1. Call to order. Hannah volunteered to record minutes in Charlie's absence.
2. Motion to approve the agenda.
Adell, Mari, MCU
3. Minutes from December 16, 2017 were accepted as written.
4. Motion to approve financial reports from December 2017 and January 2018.
Reed, Hannah, MCU
5. Board members examined and initialed expense reports.
6. Old business
 - a. Interlibrary loan support for VLS
NLLN gave \$5,600.00 to VLS in support of ILL and bookmobile service to Campbell.
 - b. Thank you to Aleta Sanford, MSUM student
The board recognized Aleta Sanford, MSUM student, for the time and energy she has spent volunteering at NLLN in a variety of capacities.
 - c. Discussion about library media specialist research
Kathy met with Noelle Mickelsen from Morris Elementary School on February 14 to share her research in media specialist roles. Noelle will use the research in her upcoming meeting with the school board.
 - d. White Earth Annual Child Care & Early Childhood Program Christmas Drive
On December 18, Kathy delivered to White Earth toys donated by the NLLN board.
 - e. Tribal libraries update
Hannah provided information on tribal libraries in the NLLN region. The board discussed possible ways it may provide better support to these libraries. Motion to provide \$500 each to Medweganonind Library (Red Lake Nation

College), White Earth Tribal & Community College Library, Maamigin Achigaazo, and Bezhigoogahbow Library (Leech Lake Tribal College) after Kathy talks with an attorney to determine whether this is allowable.
Reed, Mari, MCU

- f. Poets Across Minnesota McGarth Reading
About 40 people attended NLLN's broadside poets' reading on February 1. The event was supported by MSUM. NLLN has raised \$525 from broadside sales.
 - g. "Better Together" Workshop
A second annual Better Together workshop will be held June 11, 2018 in Fergus Falls. A draft of the schedule was shared with the board.
 - h. NLLN funding for KRLS e-audiobooks
Kathy, Adell, and Hannah met with Marian Ridge on January 26 to discuss how NLLN may better support KRLS. Marian requested funding for e-audiobooks.
 - i. Ebooks Minnesota access
To prevent younger grade levels from having access to the full breadth and depth of the Ebooks Minnesota collection, school librarians have requested restricted access to Ebooks Minnesota. Minitex has determined this cannot be accomplished using MARC records and suggests school librarians use the standalone version of Ebooks Minnesota available at mnschool.biblioboard.com.
 - j. 990 form sent to the IRS
Board members reviewed and initialed NLLN's 990 form.
7. New business
- a. Board members reviewed and initialed the Pay Equity Report.
 - b. The board thanked Jeanne Ingersoll for donating sixty books to NLLN for distribution at the Better Together workshop on June 11, 2018.
 - c. NLLN is an educational sponsor of the 2018 Minnesota Book Awards.
 - d. Viking Library System (VLS) submitted a letter requesting a one-time donation of \$20,000 from NLLN to go toward purchasing a new bookmobile. The board discussed the request in detail. Kathy will research the amount VLS's signatories are contributing and will work with the board to determine an amount from there.

- e. Motion to change the NLLN Governing Board's schedule to quarterly meetings at 10:00 AM on the third Saturday of February, June, October, December (online).
Mari, Reed, MCU

- f. Motion to reduce the annual individual maximum for NLLN's Professional Development Scholarships from \$1,000 to \$500.
Adell, Hannah, MCU